

Introduction to Computers

Take a tour of the basic parts of the computer, learn mouse and keyboarding skills and how to work on a Windows computer. No experience necessary. Register for one of the dates below.

- Wednesday, March 31 • 2:00 - 3:30 pm
- Friday, March 12, April 30 • 10:00 - 11:30 am
- Friday, April 16, • 2:00 - 3:30 pm
- FREE

Computer Basics with Windows

Explore the Windows operating system, including finding and starting programs, managing files and folders. Pre-requisite: *Introduction to Computers* or basic mouse and keyboard skills. Register for one of the dates below.

- Wednesday, April 7 • 2:00 - 3:30 pm
- Friday, March 19 • 10:00 - 11:30 am
- Friday, March 5, April 23 • 2:00 - 3:30 pm
- FREE

Internet I: Internet Basics

Learn to surf the Internet, access websites and print information. Pre-requisite: basic knowledge of computers. Register for one of the dates below.

- Wednesday, April 14 • 2:00 - 3:30 pm
- Thursday, March 4 • 7:00 - 8:30 pm
- Friday, March 26 • 10:00 - 11:30 am
- Friday, March 12, April 30 • 2:00 - 3:30 pm
- FREE

Internet II: Finding Information on the Internet

Learn to search the Internet using Yahoo! and Google. Pre-requisite: *Internet I* or basic knowledge of computers and the Internet. Register for one of the dates below.

- Wednesday, April 21 • 2:00 - 3:30 pm
- Thursday, March 11 • 7:00 - 8:30 pm
- Friday, April 9 • 10:00 - 11:30 am
- Friday, March 19 • 2:00 - 3:30 pm
- FREE

Internet III: Powersearching the Internet

Focus your searches to find just the right information and explore new forms of information on the Internet. Pre-requisite: *Internet II*. Register for one of the dates below.

- Wednesday, April 28 • 2:00 - 3:30 pm
- Thursday, March 18 • 7:00 - 8:30 pm
- Friday, April 16 • 10:00 - 11:30 am
- Friday, March 26 • 2:00 - 3:30 pm
- FREE

Finding Health Information on the Internet

Find health information on the Internet and in medical databases. No experience necessary. Pre-registration is required.

- Thursday, April 29 • 2:00 - 3:30 pm • FREE

Computer Training at the Central Library

Recommended for ages 15 and above.

- **Registration required for all courses.**
- **Cancellations must be made 48 hours in advance.**
- **Sessions may be cancelled if courses are not filled.**
- **For information or to register call 905-688-6103, ext. 211.**

Microsoft Word Basics

Learn the basics of creating stylish letters, professional looking reports and other useful documents in Microsoft Word. Basic knowledge of computers required. Register for one of the dates below.

- Thursday, March 11 • 2:00 - 3:30 pm
- Saturday, April 3 • 10:00 - 11:30 am
- FEE: \$5.00 + GST

Email Basics

Learn to send, receive and organize your email in Outlook Express. Explore Hotmail, a free web-based email service. Basic knowledge of computers required. Register for one of the dates below.

- Wednesday, March 24 • 7:00 - 8:30 pm
- Friday, March 5, April 23 • 10:00 - 11:30 am
- Friday, April 9 • 2:00 - 3:30 pm
- FEE: \$5.00 + GST

Connect Direct:

Online Research Resources and askON

Learn about the over 16,500 magazines, newspapers, journals and e-books you can access in the library or from home, via the library website. See a demonstration of askON - our new online reference chat service. Pre-requisite: basic knowledge of computers and the Internet. Register for one of the dates below.

- Thursday, March 25 • 2:00 - 3:30 pm
- Saturday, April 24 • 10:00 - 11:30 am
- FREE

Get HIP! Learn to use the Library catalogue

Let us introduce you to Horizon Information Portal (HIP), our online catalogue and gateway to books, DVDs, articles, music and much more. Register for one of the dates below.

- Saturday, March 27, April 10 • 10:00 - 11:00 am
- FREE