

# ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2  
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*The St. Catharines Public Library provides spaces, resources, and experiences for all citizens to learn, grow and connect.*

## REGULAR MEETING

Thursday, February 18, 2021, 6:00 pm  
Microsoft Teams

### AGENDA

1. **Adoption of Agenda**
  - 1.1 Additions/Deletions to Agenda
  - 1.2 Adoption of Agenda *Motion*
  
2. **Chair's Remarks & Declarations of Interest**
  
3. **Presentation**
  - 3.1 Governance Best Practices – B. Fratarcangeli, Consultant, SOLS (attachments)
  
4. **Adoption of Minutes**
  - 4.1 Annual Meeting – January 28, 2021 (attachment) *Motion*
  - 4.2 Regular Meeting – January 28, 2021 (attachment) *Motion*
  
5. **Monthly Updates (verbal)**
  - 5.1 St. Catharines City Council
  - 5.2 SOLS Update – K. Tribble
  - 5.3 CEO Update – K. Su
  
6. **Consent Reports (attachments)** *Motion*
  - 6.1 Correspondence
  - 6.2 CEO Report – K. Su
  - 6.3 Department Reports – January 2021
  - 6.4 Finance Reports – K. Smith Curtis
    - 6.4(a) 2020 Operating Budget Statement – December 31, 2020
    - 6.4(b) Endowment and Trust Fund Statement – December 31, 2020
    - 6.4(c) Short-Term Investments – December 31, 2020
  - 6.5 Response to COVID-19 Pandemic (February Update) – K. Su

**7. Discussion Reports (attachments)**

- 7.1 Proposed 2021 Board Committees – H. Findlay *Motion*
- 7.2 Occupational Health and Safety Policy – L. Dobson *Motion*
- 7.3 Meeting Room Policy – K. Smith Curtis *Motion*

**8. In-Camera Session**

- 8.1 Motion to Move In-Camera *Motion*
- 8.2 In-Camera Agenda (attachment)
  - 8.2(a) Additions/Deletions to In-Camera Agenda
  - 8.2(b) Adoption of In-Camera Agenda *Motion*
- 8.3 Adoption of In-Camera Minutes
  - 8.3(a) In-Camera Session – January 28, 2021 (attachment) *Motion*
- 8.4 In-Camera Consent Reports (attachment) *Motion*
  - 8.4(a) Staffing (February Update) – K. Su
- 8.5 In-Camera Discussion Reports (attachment)
  - 8.5(a) CEO Evaluation – H. Findlay *Motion*
- 8.6 Return to Open Session *Motion*

**9. Motion(s) Arising From In-Camera Session** *Motion*

**10. Motion to Adjourn** *Motion*

**11. Next Meeting / Upcoming Events**

Board Meeting – Thursday, March 18, 2021, at 6:00 pm, on Microsoft Teams