



3. **Business Arising**

3.1 Aquatic Centre/Grantham Branch Progress Report – L. Stripnieks

The Board received a written report. Councillor Phillips provided an update. A. Cook raised questions with respect to the public art for the complex, the selection process and the role of the online survey. S. Reilly enquired about security systems for the branch. Staff stated that the security system would be provided by a third party contractor which was always the understanding of the architects.

3.2 Displaying and Distributing Information for the Public Policy and Public Use of Display Venues Policy - L. Stripnieks

The Board received a written report. As per the report, the city solicitor recommended that instead of creating two new policies that staff amend the existing Operational Policy and Guidelines for Posting on Library Notice Boards. Staff have completed those changes and they are reflected in the amended Operational Policy which was attached to the staff report.

**MOTION:** THAT the Board approved the revised Operational Policy.  
**10-43**

**MOVED BY:** B. Phillips  
**SECONDED BY:** M. Sendzik  
**MOTION CARRIED.**

4. **Correspondence**

The Board received correspondence as at June 11, 2010.

5. **Reports**

5.1 Chair's Report – L. McDonald

The Chair reported that he had attended the ground breaking ceremony for the Aquatic Center and Grantham Library Branch along with S. Reilly, A. Cook, and Councillor Phillips. On May 27 he attended the launch of From the Backroom the anthology of teen short stories and poems. A. Carruthers, S. Reilly and B. Phillips also attended.

5.2 Chief Executive Officer's Report - L. Stripnieks

L. Stripnieks, J. Foster and Anna Chiota attended the ground breaking ceremony on May 25th. The launch of the publication From the Back room took place on May 27th. Updates were provided with respect to HST implementation and reporting.

With respect to Bill 168 draft Workplace Violence Prevention and Harassment Prevention Policy and Procedures have been created (see 6.1 and 6.2). A Union/Management Team with reps from the Joint Health and Safety Committee is reviewing the drafts.

5.3 Health and Safety Report – J. Foster

J. Foster reported that the Stryker evacuation chair was used this month. It is on the 2nd floor. Maintenance/security staff have been trained in its use. Health and Safety inspections were conducted and no deficiencies were found.

5.4 Branch Reports

The Board received the written Branch reports for May 2010.

5.5 Facilities – J. Foster

J. Foster reported that lights on the 2nd floor of the Central Library had been replaced. The exterior around the Port Dalhousie library has been cleaned up, weeded and landscaped. At the Central Library the landscaping around the fountain in the atrium has been redone.

5.6 Finance

a) Schedule of Accounts – Report 5

**MOTION:** THAT the fifth report recommending payment of accounts  
**10-44** and salaries in the amount of FOUR HUNDRED NINE THOUSAND, ONE HUNDRED NINETY-SEVEN DOLLARS AND TWENTY-FIVE CENTS (\$409,197.25). be received and approved.

**MOVED BY:** A. Rosts  
**SECONDED BY:** B. Phillips  
**MOTION CARRIED.**

b) Statement of Operating Accounts - as at May 30, 2010

With 42% of the year elapsed, the statement shows: revenue received – \$1,961,866; expenditures - \$1,904,332.

c) Endowment and Trust Fund Statement - as at May 30, 2010

The statement shows a balance of \$704,066 made up as follows: opening balance - \$698,850; donations - \$1,916; interest income - \$3,300; current assets - \$704,066 YTD encumbered - \$234,189; YTD unencumbered - \$469,877.

d) Report on Short-Term Investments - as at May 30, 2010

The report shows a balance of \$905,934 made up as follows: \$436,935 due June 16, 2010 invested with Ontario Savings Bonds; \$253,274 due June 18, 2010 invested with a TD Bank GIC; and \$215,725 due June 18, 2010 invested with a TD Bank GIC.

e) Report on Reserve Accounts - as at May 30, 2010

The report shows a balance of \$7,395 in the Visual Materials Insurance account.

5.7 St. Catharines City Council

Councillor Williamson reported on a grant to repair the Port Dalhousie lighthouse, as well as a link between Port and the Jaycee Park. Summer council meetings are scheduled every other week.

6. New Business

6.1 Southern Ontario Library Service (SOLS) - Library Credit - L. Stripnieks

The Board received a written report. The Library has applied for funding for the digital library collection as per the criteria of the 15M Grant Reimbursement Program. Staff recommend that the \$38,353.00 be set-up as a reserve for the acquisition of a security system for the new branch. Questions arose about the security system's features.

**MOTION:** THAT the Board approve the Library Credit from SOLS  
**10-45** for \$38,353.00 be set-up as a reserve for the acquisition of a security system for the new Grantham Branch.

**MOVED BY:** M. Sendzik

**SECONDED BY:** A. Rosts

**MOTION CARRIED.**

6.2 Harassment and Discrimination Policy - L. Stripnieks

6.3 Violence in the Workplace Policy - L. Stripnieks

The Board received a written update. As reported in May the CEO contacted the City in the spring re: Bill 168 and obtained copies of the city's policies. The CEO modified the policies for the library environment. Further investigation revealed the city's policies were not compliant with all aspects of Bill 168.

The CEO created new policies for the Library based on documentation, guidelines and samples obtained from the Library's solicitor Filion, Wakely et al and the Occupational and Safety Council of Ontario to ensure library policies were compliant with Bill 168.

The draft policies were distributed to the Joint Health and Safety Committee on June 9. A JH&S Management/Union subcommittee is reviewing the policies. L. Stripnieks and J. Foster are the Management reps. The review should be done by the end of June. The draft policies would be implemented in July. Staff recommend that the draft policies be approved in principle for implementation and be brought back to the Board in September with an update on their implementation, final review and approval.

**MOTION:** THAT the draft Policies be approved in principle for  
**10-46** implementation and be brought back to the Board in September with an update on their implementation, final review and approval.

**MOVED BY:** M. Sendzik

**SECONDED BY:** A. Rosts

**MOTION CARRIED.**

6.5 Business for Next Meeting  
No business for next meeting.

6.6 Information Materials  
Informational materials were included in the Board package.

7. **In Camera Business**

7.1 **Motion to Move In Camera**  
Since there were not In Camera agenda items there was not Motion.

8. **Business Arising From In Camera Meeting**  
No business arising.

9. **Motion to Adjourn**  
**MOTION:**  
**10-47**

**MOVED BY:** A. Carruthers  
**SECONDED BY:** A. Cook  
**MOTION CARRIED.**

The meeting adjourned at 9.30 pm

10. **Date and Time of Next Meeting**  
September 16, 2010 7:00 pm.