

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, ON L2R 7K2

Tel.: (905) 688-6103 ~ Fax: (905) 688-6292

The St. Catharines Public Library Board is committed to providing all the citizens of St. Catharines with the highest level of library services, materials and facilities within the resources available to meet their informational, educational and recreational needs.

REGULAR MEETING

April 15, 2010

Board Room

<u>Present:</u>	A. Cook L. McDonald (Chair) A. McEwen	Councillor B. Phillips A. Rosts Councillor B. Williamson
<u>Staff:</u>	D. Bott J. Foster	P. Johnson (Recording Secretary) L. Stripnieks (Secretary)
<u>Regrets:</u>	A. Carruthers S. Reilly	M. Sendzik

The Regular Meeting of the St. Catharines Public Library Board was held on April 15, 2010 at the Central Library. The Chair called the meeting to order at 7:05 p.m.

Auditors' Report – Crawford, Smith and Swallow

The Board received a written report on the annual audit of the Library. Mark Palumbi of Crawford Smith & Swallow presented the Board's audited financial statements as at December 31, 2009 and responded to questions as they arose.

1. Adoption of the Agenda

1.1 Additions/Deletions

1.2 Adoption of the Agenda

MOTION:

10-29

THAT the Library Board adopt the agenda.

MOVED BY:

A. Rosts

SECONDED BY:

A. Cook

MOTION CARRIED.

Currently the Technical Advisory Committee (TAC) has been tasked with creating definitions of sustainability for the four pillars. A survey is being created to obtain community input and 4 focus groups sessions have been held. The Draft ICSP should be available by September for presentation to Council.

L. Stripnieks reported that an anthology of short stories and poems has been created by the Teen Writer's Club and will be published shortly. The launch of this publication From the Backroom will be on Thursday May 27. This was the Library's 125 year commemorative project.

L. Stripnieks, J. Foster and S. Smith met with Ball Harrison in March to discuss the benefits plan. On April 9, L. Stripnieks attended the bi-annual meeting of the Chief Executives of Large Public Libraries and on April 23 a meeting of the Federation of Ontario Public Libraries. The Federation is conducting a Library User Survey. The last survey conducted was 5 years ago.

5.3 Health and Safety Report – J. Foster

J. Foster reported that facilities inspections took place at Grantham, Merritt and Central 1st Floor. The few minor deficiencies indicated were corrected.

5.4 Branch Reports

The Board received the written Branch reports for March 2010.

5.5 Facilities – J. Foster

J. Foster reported that E.S. Fox has replaced the sump pump at a cost of \$27,477. He also reported that there was a flood in the basement due to corroded pipes in the Boys & Girls washroom in the Children's Department. The pipes and 2 toilets were replaced at a cost of approximately \$1,500-\$2,000. The new toilets that were installed are fully accessible.

5.6 Finance

a) Schedule of Accounts – Report 3

MOTION:
10-31

THAT the third report recommending payment of accounts and salaries in the amount of FOUR HUNDRED EIGHT THOUSAND, SIX HUNDRED SEVENTY-ONE DOLLARS AND EIGHTY-ONE CENTS (\$408,671.81) be received and approved.

MOVED BY: Councillor Phillips

SECONDED BY: A. McEwen

MOTION CARRIED.

b) Statement of Operating Accounts - as at March 31, 2010

With 25% of the year elapsed, the statement shows: revenue received – \$1,246,924; expenditures - \$1,131,249.

6.5 Business for Next Meeting
No business for next meeting.

6.6 Information Materials
Informational materials were included in the Board package.

7. **In Camera Business**

7.1 **Motion to Move In Camera**

MOTION: THAT the meeting move In Camera.
10-33

MOVED BY: A. Cook
SECONDED BY: Councillor Williamson
MOTION CARRIED.

The meeting moved In Camera at 8:35 p.m.

7.2 **Adoption of In Camera Agenda**

7.2(a) Additions/Deletions to the Agenda
None.

7.2(b) Adoption of In Camera Agenda

MOTION: THAT the Library Board adopt the In Camera agenda.
10-34

MOVED BY: Councillor Phillips
SECONDED BY: A. Rosts
MOTION CARRIED.

7.3 **Business Arising**

7.4(a) Correspondence – L. Stripnieks
The Board received In Camera Correspondence as at April 8, 2010.

7.4 **New Business**
No new business.

7.5 **Return to Open Session**

MOTION: THAT the meeting return to Open Session.
10-35

MOVED BY: Councillor Phillips
SECONDED BY: A. Rosts
MOTION CARRIED.

The meeting returned to Open Session at 8:43 p.m.

8. **Business Arising From In Camera Meeting**
No business arising from the In Camera meeting.

9. **Motion to Adjourn**

MOTION:

10-36

MOVED BY: A. Cook

SECONDED BY: A. Rosts

MOTION CARRIED.

The meeting adjourned at 8:45 p.m.

10. **Date and Time of Next Meeting**
May 20, 2010, 7:00 p.m.