

2. **Minutes**

2.1 Inaugural Meeting, January 28, 2010

MOTION: THAT the minutes of the Inaugural Meeting of January 28,
10-11 2010 be approved, a copy having been received by each trustee.

MOVED BY: Councillor Williamson

SECONDED BY: M. Sendzik

MOTION CARRIED.

2.2 Regular Meeting, January 28, 2010

MOTION: THAT the minutes of the Regular Meeting of January 28,
10-12 2010 be approved, a copy having been received by each trustee.

MOVED BY: A. McEwen

SECONDED BY: S. Reilly

MOTION CARRIED.

2.2 Regular Meeting, October 21, 2009 - Revised

MOTION: THAT the Library Board review and approve the amended
10-13 minutes, of October 21, 2009, a copy having been received by each trustee.

MOVED BY: A. McEwen

SECONDED BY: Councillor Williamson

MOTION CARRIED.

3. **Business Arising**

3.1 Aquatic Centre/Grantham Branch Progress Report – L. Stripnieks

The Board received a written report including drawings of the Library. As per the report the size of the library has changed since the beginning of the project (particularly after August 19, 2009 and it has decreased in size by 500 sq. ft. Staff have been in contact with the architects about this matter and have not received a definitive response that explains the loss of this space. Board members expressed their concern and asked that the matter continued to be investigated and reported to the Board. Councillor Phillips added that the tender should be ready by March 8, 2010.

4. **Correspondence**

The Board received correspondence as at February 12, 2010.

5. **Reports**

5.1 **Chair's Report** – L. McDonald

The Proposed 2010 Operating Budget was presented to Council on February 8th by Les McDonald, L. Stripnieks and J. Foster. The Chair, along with L. Stripnieks and J. Foster attended a meeting of the City of St. Catharines Budget Committee on February 22nd.

5.2 **Chief Executive Officer's Report** - L. Stripnieks

The CEO reported that Mayor McMullan asked her to meet with representatives of Talk2One a social based business service which supplies a “phone booth” to not-for-profit organizations to be used by people who do not have access to basic communication services such as phones, voicemail or email. L. Stripnieks will investigate further and report back to the Board.

L. Stripnieks also reported that the St. Catharines Museum had contacted the Library and wished to borrow microfilm of the St. Catharines Standard for 1940-1960 so that they could digitize the entire reels. Staff believe there are copyright implications and have contacted The Standard before a decision is made. The CEO will update the Board.

5.3 **Health and Safety Report** – J. Foster

J. Foster reported that the Joint Health & Safety Committee was not scheduled to meet since the last Regular Board Meeting in January, therefore there was no report.

5.4 **Branch Reports**

The Board received the written Branch reports for January 2010.

5.5 **Facilities** – J. Foster

J. Foster handed out a written incident report at the meeting with respect to the theft of the Library van which occurred on Friday, February 12th.

5.6 **Finance**

a) **Schedule of Accounts – Report 1**

MOTION: THAT the first report recommending payment of accounts and salaries in the amount of FOUR HUNDRED THIRTY-SEVEN THOUSAND, ONE HUNDRED SIXTY-SEVEN DOLLARS AND FORTY-SEVEN CENTS (\$437,167.47) be received and approved.

MOVED BY: Councillor Phillips

SECONDED BY: A. Carruthers

MOTION CARRIED.

b) **Statement of Operating Accounts** - as at January 31, 2010

With 8% of the year elapsed, the statement shows: revenue received – \$510,784; expenditures - \$416,495.

- c) Endowment and Trust Fund Statement - as at January 31, 2010
The statement shows a balance of \$699,102 made up as follows: opening balance - \$698,850; donations - \$180; interest income - \$72. YTD encumbered - \$234,129; YTD unencumbered - \$464,973.
- d) Report on Short-Term Investments - as at January 31, 2010
The report shows a balance of \$902,801 made up as follows: \$434,200 due June 21, 2015 invested with Ontario Savings Bonds; \$253,059 due February 16, 2020 invested with a TD Bank GIC; and \$215,542 due February 16, 2020 invested with a TD Bank GIC.
- e) Report on Reserve Accounts - as at January 31, 2010
The report shows a balance of \$7,395 in the Visual Materials Insurance account.

5.7 St. Catharines City Council

Councillor Phillips thanked staff for a very good Budget presentation at Council.

6. New Business

- 6.1 Federation of Ontario Public Libraries (FOPL) – Literacy Programs Survey Research Study Executive Summary Report – L. Stripnieks
The Board received a written report on the literacy programs survey research study undertaken by FOPL.
- 6.2 Federation of Ontario Public Libraries (FOPL) – An Analysis of the decline of library patronage over the years 2000-2005 among Ontario Residents aged 55+– L. Stripnieks
The Board received a written report conducted by FOPL on the decline of library patronage over the years 2000-2005 among Ontario Residents aged 55+.
- 6.3 Restoration of the Map of Niagara 1862 – L. Stripnieks
The Board received a written report on the Map of Niagara 1862 which was donated to the Library in February 2009. After the Library accepted the donation, it was discovered that the map was in poor condition and could not be framed for display without being repaired first. The Library has had the map assessed by Artful Restorations and the estimate for repairs was \$3,750. The Board reviewed the information and assessment on the Map of Niagara 1862 and advised staff to return the map to the owner.

MOTION: THAT the Library return the Map of Niagara, 1862 to the
10-15 original owner along with the Deed of Gift.

MOVED BY: Councillor Phillips

SECONDED BY: M. Sendzik

MOTION CARRIED.

6.4 Volunteer Recognition Night Nominees– L. Stripnieks

The City of St. Catharines will be hosting the 22nd Annual Volunteer Recognition Night on Tuesday, April 20th, 2010. L. Stripnieks asked the Board to approve the following nominations: Tom and Pat Bridges who come to the Library on a weekly basis to care for the fish aquarium in the Children’s Area; Ron Prickett and John Barta who have both donated their time as a Fresh Ink Teen Writing Competition poetry judges and also attend monthly meetings of the Teen Writers Club to assist young aspiring writers by providing guidance and encouragement.

MOTION: THAT the Library Board approve the following nominations
10-16 for the City of St. Catharines 22nd Annual Volunteer Recognition Night, Tom and Pat Bridges, Ron Prickett and John Barta.

MOVED BY: Councillor Williamson

SECONDED BY: Councillor Phillips

MOTION CARRIED.

6.5 Business for Next Meeting

No business for next meeting.

6.6 Informational Materials

Informational materials were included in the Board package.

In Camera Business

7.1 **Motion to Move In Camera**

MOTION: THAT the meeting move In Camera.

10-17

MOVED BY: M. Sendzik

SECONDED BY: A. Rosts

MOTION CARRIED.

The meeting moved In Camera at 7:40 p.m.

7.2 **Adoption of In Camera Agenda**

7.2(a) Additions/Deletions to the Agenda

None.

7.2(b) Adoption of In Camera Agenda

MOTION: THAT the Library Board adopt the In Camera agenda.

10-18

MOVED BY: A. McEwen

SECONDED BY: Councillor Phillips

MOTION CARRIED.

7.3 **Business Arising**
No business arising.

7.4 **New Business**

7.4(a) **Correspondence** – L. Stripnieks
The Board discussed correspondence sent from the Library to the City of St. Catharines with respect to the 2010 Budget.

7.5 **Return to Open Session**

MOTION: THAT the meeting return to Open Session.
10-19

MOVED BY: A. Carruthers

SECONDED BY: A. Rosts

MOTION CARRIED.

The meeting returned to Open Session at 8:00 p.m.

8. **Business Arising From In Camera Meeting**
No business arising from In Camera Meeting.

9. **Date and Time of Next Meeting**
Thursday, March 18, 2010 at 7:00 p.m.

10. **Motion to Adjourn**

MOTION:

10-20

MOVED BY: Councillor Phillips

SECONDED BY: A. Rosts

MOTION CARRIED.

The meeting adjourned at 8:05 p.m.