

# ST. CATHARINES PUBLIC LIBRARY BOARD

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*The St. Catharines Public Library Board is committed to providing all the citizens of St. Catharines with the highest level of library services, materials and facilities within the resources available to meet their informational, educational and recreational needs.*

## REGULAR MEETING

March 19, 2009

Board Room

<u>Present:</u>	A. Carruthers	Councillor B. Phillips
	A. Cook	S. Reilly
	L. McDonald (Chair)	
<u>Staff:</u>	D. Andrusko	P. Johnson (Recording Secretary)
	A. Chiota	A. McKenzie
	J. Foster	L. Stripnieks (Secretary)
<u>Regrets:</u>	A. McEwen	M. Sendzik
	A. Rosts	Councillor B. Williamson

The Regular Meeting of the St. Catharines Public Library Board was held on March 19, 2009 at the Central Library. The Chair called the meeting to order at 6:40 p.m.

### 1. Adoption of the Agenda

#### 1.1 Additions/Deletions

#### 1.2 Adoption of the Agenda

**MOTION:** THAT the Library Board adopt the agenda.

**09-22**

**MOVED BY:** S. Reilly

**SECONDED BY:** Councillor B. Phillips

**MOTION CARRIED.**

2. **Minutes**

2.1 Regular Meeting, February 19, 2009

**MOTION:** THAT the minutes of the Regular Meeting of February 19, 09-23  
2009 be approved, a copy having been received by each trustee.

**MOVED BY:** Councillor B. Phillips

**SECONDED BY:** A. Carruthers

**MOTION CARRIED.**

3. **Business Arising**

3.1 Aquatic Centre/Grantham Branch Progress Report – L. Stripnieks

The Board received a written progress report on the Aquatic Centre/Grantham Branch and a PowerPoint presentation of the design concept which will be presented at an open house for the public on March 25th at the Dunlop Drive Senior Centre.

3.2 Volunteer Recognition Night – L. Stripnieks

The Board received a written report with a recommendation for nominees for the “Volunteer Recognition Night.” As per direction given at the February Board Meeting, staff reviewed the Visiting Library Service Volunteer list for nominations for Board consideration. Staff suggested that Ms. S. Tasane, Ms. V. Naylor and Ms. J. Patterson, shut-in service volunteers be nominated. Board Members were recognized last year and will not be nominated this year as previously discussed.

**MOTION:** THAT the Board nominate S. Tasane, V. Naylor and J. Patterson  
09-24 for the Volunteer of the Year Award.

**MOVED BY:** A. Cook

**SECONDED BY:** A. Carruthers

**MOTION CARRIED.**

4. **Correspondence**

The Board received correspondence as at March 12, 2009.

5. **Reports**

5.1 Chair’s Report – L. McDonald

The Chair visited The Matheson Learning Commons at Brock University. Prior to the meeting, the St. Catharines Photographic Club presented the Chair, Les McDonald, Councillor Phillips and L. Stripnieks with a cheque for \$3,428.48 from the sale of their 2009 calendar. The funds go to the Endowment and Trust Fund for the purchase of books on photography.

5.2 Chief Executive Officer’s Report - L. Stripnieks

The Board received a written report on February 2009 highlights.

5.3 Health and Safety Report – J. Foster

J. Foster reported that inspections took place in Administration at Central, and at the Grantham and Port Dalhousie Branches. No major deficiencies were found and the minor deficiencies indicated were corrected.

5.4 Branch Reports

The Board received the written Branch reports for February 2009.

5.5 Facilities – J. Foster

J. Foster reported that a window had been smashed at the Central Library on March 1st. The cost for repairs was \$2,097.90. The Niagara Regional Police were contacted and two individuals were arrested for the incident. The Library will seek restitution for damages from the parties responsible. The sump pump responsible for draining water from the roof required emergency repair at a cost of \$6,498.00.

5.6 Finance

a) Schedule of Accounts – Report 2

A. Carruthers, L. McDonald and S. Reilly declared conflicts.

**MOTION:**                                 **09-25**                                 THAT the second report recommending payment of accounts and salaries in the amount of FOUR HUNDRED TWO THOUSAND, TWO HUNDRED SIXTY-NINE DOLLARS AND TWENTY-TWO CENTS (\$402,269.22) be received and approved.

**MOVED BY:**                             Councillor B. Phillips  
**SECONDED BY:**                       A. Cook  
**MOTION CARRIED.**

b) Statement of Operating Accounts - as at February 28, 2009

With 17% of the year elapsed, the statement shows: revenue received – \$755,531; expenditures - \$634,258.

c) Endowment and Trust Fund Statement - as at February 28, 2009

The statement shows a balance of \$663,271 made up as follows: opening balance - \$660,389; donations - \$777; interest income - \$2,105; current assets - \$663,271. YTD encumbered - \$223,836; YTD unencumbered - \$439,435.

d) Report on Short-Term Investments - as at February 28, 2009

The report shows a balance of \$872,603 made up as follows: \$426,287 due June 21, 2015 invested with Ontario Savings Bonds; \$231,856 due March 11, 2009 invested with a TD Bank GIC; and \$214,460 due March 11, 2009 invested with a TD Bank GIC.

e) Report on Reserve Accounts - as at February 28, 2009

The report shows a balance of \$7,394 in the Visual Materials Insurance account.

- 5.7 St. Catharines City Council  
Councillor Phillips stated that the budget had been passed at a 2.2% increase.

6. New Business

- 6.1 Teen Advisory Council – A. McKenzie  
The Board received a written report on the Teen Advisory Council (TAC).
- 6.2 Proposed 2009 Operational Goals – L. Stripnieks  
The Board received a written report with a recommendation on the Proposed 2009 Operational Goals.

**MOTION:** THAT the Library Board approve the 2009 operational goals.  
**09-26**

**MOVED BY:** A. Carruthers  
**SECONDED BY:** Councillor B. Phillips  
**MOTION CARRIED.**

- 6.3 Internet Use Policy & Bill 128 – L. Stripnieks  
The Board received a written report on Bill 128 and on the Library's Internet Use Policy. Staff recommend that the Board not endorse Bill 128 nor the resolution put forward by the City of Cambridge. The Board approved that the CEO inform CAO, C. Briggs of the Board's decision.

**MOTION:** THAT the Library Board not support Bill 128 and that it recommends that the City of St. Catharines Council not support the resolution put forward by the City of Cambridge, dated February 9, 2009 regarding Internet filtering software on computers in schools and libraries.  
**09-27**

**MOVED BY:** A. Cook  
**SECONDED BY:** A. Carruthers  
**MOTION CARRIED.**

- 6.4 Business for Next Meeting  
No business for next meeting.
- 6.5 Information Materials  
Informational materials were included in the Board package.

7. **In Camera Business**

7.1 **Motion to Move In Camera**

**MOTION:** THAT the meeting move In Camera.  
**09-28**

**MOVED BY:** A. Cook  
**SECONDED BY:** S. Reilly  
**MOTION CARRIED.**

The meeting moved In Camera at 7:45 p.m.

7.2 **Adoption of In Camera Agenda**

7.2(a) **Additions/Deletions to the Agenda**  
None.

7.2(b) **Adoption of In Camera Agenda**

**MOTION:** THAT the Library Board adopt the In Camera agenda.  
**09-29**

**MOVED BY:** Councillor B. Phillips  
**SECONDED BY:** A. Carruthers  
**MOTION CARRIED.**

7.3 **Business Arising**

No business arising.

7.4 **New Business**

7.4(a) **Personnel Matter**– L. McDonald  
This item was deferred.

7.5 **Return to Open Session**

**MOTION:** THAT the meeting return to Open Session.  
**09-30**

**MOVED BY:** S. Reilly  
**SECONDED BY:** Councillor B. Phillips  
**MOTION CARRIED.**

The meeting returned to Open Session at 8:10 p.m.

8. **Business Arising From In Camera Meeting**

No business arising from the In Camera meeting.

9. **Date and Time of Next Meeting**

April 16, 2009, 7:00 p.m.

10. **Motion to Adjourn**

**MOTION:**

**09-31**

**MOVED BY:** A. Cook

**SECONDED BY:** A. Carruthers

**MOTION CARRIED.**

The meeting adjourned at 8:15 p.m.